

## MLA Formatting Guided Notes

Why do we need to know it?

- Will be used \_\_\_\_\_
- Will be used \_\_\_\_\_
- Helps you make \_\_\_\_\_ to prevent \_\_\_\_\_
- Makes things \_\_\_\_\_

1. From the top:

Header:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Heading:

\_\_\_\_\_ then \_\_\_\_\_

2. Formatting

Center \_\_\_\_\_ of paper with no \_\_\_\_\_ between header or essay

- Double space
- Times New Roman
- \_\_\_\_\_
- \_\_\_\_\_
- Indent the \_\_\_\_\_ of a new paragraph

3. In-Text Citations

1. Quote

2. In parenthesis

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_! No symbols, dashes, commas, etc.

3. Punctuation for the sentence is the \_\_\_\_\_, whether it's a period, \_\_\_\_\_, or question mark.

Be sure it lines up with \_\_\_\_\_!

4. Works Cited

➤ Citation generator

○ \_\_\_\_\_ .com

○ Be sure to \_\_\_\_\_ any citations generated by a website!

Confusion? Visit \_\_\_\_\_ or ask for help!