

PSA Group Work Goal Tracker

Group Members: _____

Directions: This sheet is to be completed by your group and submitted to Ms. Hall by the PSA due date (3/20). The purpose of this sheet is to keep track of how your group spent the time that was given to work on the project.

Date	Begin Time	End Time	Game Plan	Done! (check mark)
			<ul style="list-style-type: none"> • Draft PSA ideas and storyboard the video • Think about mood, music, the scene, the text... • Find facts/stats/research 	
			<ul style="list-style-type: none"> • Continue working on the ideas and framing the PSA • If ready, obtain a pass from Ms. Hall, and begin filming on your own • Film as much as possible • Check in with Ms. Hall • Begin editing film 	
			<ul style="list-style-type: none"> • Continue filming and making additions to the PSA • Check in with Ms. Hall • Continue editing, add effects, music, text, or anything else • Get facts from researcher to edit into the PSA 	
			<ul style="list-style-type: none"> • Continue filming, editing, or adding last minute touches • Check in with Ms. Hall • Ensure that presenter has paragraph typed • Ensure researcher has articles printed and annotated 	
			<ul style="list-style-type: none"> • Continue filming, editing, or adding last minute touches • Check in with Ms. Hall (if still filming) 	

			<ul style="list-style-type: none"> • Ensure that presenter has paragraph typed • Ensure researcher has articles printed and annotated 	
			<ul style="list-style-type: none"> • Check each group member's rubric to ensure that he/she has the job completed. • Check PSA rubric to make sure everything is correct • Finish editing video and make sure that all group members approve of its content 	
			<ul style="list-style-type: none"> • Last minute touches (if necessary) • Submit PSA to Ms. Hall (make sure she can view it) 	